



**Primary Care Development Corporation (PCDC)**  
**Position Announcement**  
***Behavioral Health Project Manager – Clinical & Population Health***

**Primary Care Development Corporation (PCDC): Catalyzing Excellence in Primary Care**

Quality primary care is transformative and a cornerstone of healthy, thriving communities. PCDC catalyzes excellence in primary care through strategic community investment, capacity building, and policy initiatives to achieve health equity. PCDC, a nationally recognized 501(c)(3) nonprofit organization, helps primary care practices improve delivery of care by providing affordable capital as well as a variety of training and technical assistance services. Since its founding in 1993, PCDC has assisted over 3,500 practices from more than 44 states and has leveraged \$1.1 billion to improve care in low-income communities.

**PCDC's Clinical & Population Health program** partners with health care organizations including hospitals, primary care practices, community based and AIDS services organizations (CBOs and ASOs), state and local health departments, and other health care provider organizations helping them understand their challenges, develop customized plans for change, define and achieve measurable outcomes and create lasting and sustainable impact for their organizations and those they serve. Some of our areas of expertise include:

- Behavioral Health and Primary Care Integration
- Care Management and Care Coordination
- HIV Services Integration
- Sexual and Reproductive Health

**Position Overview**

The **Behavioral Health Project Manager** is part of a team (including another behavioral health project manager, subject-matter experts, program and project directors, coordinators, and content developers) supporting a large-scale grant-funded initiative to train primary care clinicians across New York State in fundamental competencies related to Screening, Brief Intervention, and Referral to Treatment (SBIRT) for substance use disorders, Motivational Interviewing, and Team-based Care, all within a context of Trauma-informed Care. The Behavioral Health Project Manager will conduct in-person and virtual trainings across New York State, including via face-to-face group trainings, facilitating virtual multi-practice learning collaboratives, and through one-to-one intensive technical assistance and training.

Qualified candidates will possess a strong understanding of SBIRT, Motivational Interviewing skills, and Trauma-informed Care and have a demonstrated track record of successfully training individuals and groups within behavioral health or medical settings.

This position reports to PCDC's Senior Director of Clinical and Population Health. In addition to the responsibilities above, the Behavioral Health Project Manager is expected to work with the Senior Director in assisting broadly with PCDC initiatives, such as development of grant proposals and analysis of federal and state policy trends impacting primary and behavioral health care.

**Primary Responsibilities**

- Develop curriculum and deliver in-person and virtual training, including group and one-to-one technical assistance, on SBIRT, Motivational Interviewing, Team-based Care, and Trauma-informed Care for primary care practices across New York State

- Manage the development and execution of regional group in-person trainings and virtual learning collaboratives
  - Identify and respond to needs of training participants
  - Oversee management of training deliverables
  - Assess utilization of trainings and use evaluation data for continuous quality improvement
- Co-lead participant recruitment and identification of stakeholders, subject matter experts, and partners
- Contribute to proposal development, content creation, and ongoing business development to support growth of PCDC's service portfolio

#### **Additional Requirements**

- Travel throughout New York State including weekends and evenings when necessary (estimated 30% of the time, largely during the first half of the year)

#### **Required Skills and Experience**

- Master's Degree in a relevant field (e.g. MPH, MHA, MSW, etc. in public health, behavioral health/social work, nursing, health care administration)
- 3 years' experience in health care delivery and/or clinical operations
- Experience in integrated primary and behavioral health services, either through direct service or management
- Experience with project management/training in a health care environment
- Excellent skill in working with teams to accomplish shared objectives
- Very strong, dynamic presentation, facilitation, verbal and written skills
- Ability to strategically and tactically organize and structure activities
- Proficient in software required to perform job duties, including Word, Excel, PowerPoint and Outlook. Able to learn new tools/software as needed
- Desired/Preferred:
  - Experience working with organizations and clinical staff in New York State
  - Experience in curriculum and training/resource development

We offer a competitive salary and comprehensive benefits package.

This is a one-year grant funded position expected to begin in January 2020\*. Continued employment will depend upon availability of additional funding and organizational staffing needs.

#### **To Apply**

For consideration, please email your cover letter, resume and salary requirements to: [employment@pcdc.org](mailto:employment@pcdc.org) with "Behavioral Health Project Manager - CPH" in the subject line.

***\*We are currently accepting applications for openings that are dependent on pending grant/contract awards. Join our talent pool by applying as directed above, and if/when a role becomes available that is applicable to your experience, we will reach out to you directly.***

*The Primary Care Development Corporation (PCDC) is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, gender, gender identity or expression (including transgender status), sexual orientation, national origin, ancestry, citizenship status, age, disability or handicap, veteran status, marital status, pregnancy, genetic information or any other characteristic protected by applicable law.*